



Report to the Healthier Communities & Adult Social Care Scrutiny and Policy Development Committee 16th January 2013

Report of: **Emily Standbrook-Shaw**
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35065

Date: 16th January 2013

Subject: **Work Programme and Cabinet Forward Plan**

The Committee's draft work programme is attached for consideration.

The Committee is asked to identify any further issues for inclusion in the work programme as agenda items, or in depth task and finish reviews.

To ensure that information coming to the Committee meets requirements, Members are requested to identify any specific approaches, lines of enquiry, witnesses etc that would assist the scrutiny process for items on the work programme.

The latest version of the Cabinet Forward Plan is also attached. Consideration of issues at an early stage in the development process gives scrutiny an opportunity to make recommendations to decision makers and maximises scrutiny's influence. The Committee is therefore requested to identify any issues from the Forward Plan for inclusion on a future agenda.

Recommendations:

That the Committee:

- Considers the work programme and Cabinet Forward Plan
- Identifies further issues for inclusion on the work programme

Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee

Draft Work Programme

Last updated 13 November 2012

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What	Why	How	When
Right First Time	<i>To consider the progress, future plans and outcomes from the Right First Time programme</i>	Report	16 th January 2013
Non-clinical circumcisions	<i>NHS Sheffield CCG are seeking views on their proposals</i>	Report	16 th January 2013
Adult Safeguarding	<i>To consider the annual safeguarding adults report and any issues arising from it.</i>	Report	16 th January 2013
Experience of Care and Support – performance review	<i>To consider and comment on activity being undertaken to improve experience of care and support including how the process of assembling Self Directed Support (SDS) plans could be streamlined in order to improve waiting times; The revised performance indicators upon which the effectiveness of the SDS service can be measured; and role and performance of the Equipments and Adaptations service and Occupational Therapy within the SDS service</i>	Presentation – follow up from October meeting.	16 th January 2013

Quality Accounts	<i>To consider and comment on the annual quality accounts of NHS providers in the City, as required by the Department of Health</i>	Discussions with Trusts	February 2013
Protocol for the Scrutiny of Health in Sheffield	<i>To refresh the protocol for the Scrutiny of health in Sheffield to reflect the changes to health and wellbeing structures in Sheffield brought about by the Health and Social Care Act 2012.</i>	Report	20 th March 2013
Local Account	<i>Committee to have early input into the elements that make up the Local Account</i>	Report	Summer 2013
Self Directed Support	<i>To consider progress made in rolling out personalised budgets</i>	Report	TBD
Anti Social Behaviour Review	<i>With a particular focus on impact of anti social behaviour for people with learning disabilities.</i>	TBD	TBD
Sheffield Food Plan	<i>To scrutinise progress of the Sheffield Food Plan</i>	TBD	TBD
Child and Adolescent Mental Health Services	<i>To agree a terms of reference for a scrutiny task and finish exercise into waiting times for Tier 3 CAMHS</i>	Working Group	Ongoing
Nutrition and Hydration in Hospitals	<i>To consider support given to patients to eat and drink in hospitals, and to consider quality of food in hospitals</i>	Working Group	Ongoing

Paediatric Cardiac Surgery	<i>To scrutinise outcomes for children in Yorkshire and the Humber following the decision to reconfigure children's heart surgery centres.</i>	Through the Yorkshire and Humber Joint Scrutiny Committee.	Ongoing
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Cabinet Forward Plan of Key Decisions

CABINET DECISIONS AND KEY INDIVIDUAL CABINET MEMBERS AND EXECUTIVE DIRECTOR DECISIONS

Quarterly Forward Plan of Executive Decisions 3 January 2013 To 30 April 2013.

NOTE:

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Cabinet , Individual Cabinet Members or Executive Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The membership of decision makers are as follows:
 - **Cabinet** - Councillors Julie Dore (Chair), Harry Harpham (Deputy Chair), Isobel Bowler, Leigh Bramall, Jackie Drayton, Mazher Iqbal, Mary Lea, Bryan Lodge and Jack Scott)
 - Where **Individual Cabinet Members** or **Executive Directors** take Key Executive Decisions their names and designation will be shown in the Plan.

3. Access to Documents - Details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published and accessible via the Council's web-site at www.sheffield.gov.uk or can be collected at the Town Hall at the following address:-

Democratic Services, Town Hall, Sheffield, S1 2HH

4. Where it is intended to hold a meeting, or part of a meeting, in private a notice will be published at least 28 days prior to the meeting in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

16 Jan 2013 Cabinet	Implementation of the Living Wage (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	8/1/13	Resources Cheryl Blackett Tel: 0114 2734080 cheryl.blackett@sheffield.gov.uk
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16 Jan 2013 Cabinet	Parkhill Redevelopment	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham) Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Place.	8/1/13	Place Derek Martin Tel: 0114 2736639 derek.martin@sheffield.gov. uk
16 Jan 2013 Cabinet	The Successful Families Programme (K)	Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton) Children, Young People and Family Support Scrutiny Committee	Report of the Executive Director, Children, Young People and Families.	8/1/13	Children, Young People and Families Sam Martin Tel: 0114 2296140 sam.martin@sheffield.gov.u k

16 Jan 2013 Cabinet	Redevelopment of the Fosters Phase 3	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham) Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place.	8/1/13	Place Dave Mason Tel: 0114 2734617 dave.mason@sheffield.gov. uk
16 Jan 2013 Cabinet	School and College Attendance Strategy (K)	Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton) Children, Young People and Family Support Scrutiny Committee	Report of the Executive Director, Children, Young People and Families.	8/1/13	Children, Young People and Families Diane Dewick Tel: 0114 2506865 diane.dewick@sheffield.gov uk

16 Jan 2013 Cabinet	Revenue Budget and Capital Programme Monitoring 2012-13 (Month 7) (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	8/1/13	Resources Allan Rainford Tel: 0114 2752596 allan.rainford@sheffield.gov.uk
16 Jan 2013 Cabinet	Housing Revenue Account (HRA) Business Plan Update, HRA Budget and Rent Increase 2013/14 (K)	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham) Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities.	8/1/13	Communities Liam Duggan Tel: 2930240 liam.duggan@sheffield.gov.uk

13 Feb 2013 Cabinet	Sheffield Regional City Region Regional Growth Fund Round 3 - Unlocking Business Investment (K)	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall) Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place.	5/2/13	Resources Kevin Bennett Tel: 0114 2232416 kevin.bennett@sheffield.gov.uk
13 Feb 2013 Cabinet	Sheffield Development Framework:City Policies and Sites document and Proposals map - the Pre - submission version. (NOTE: This report will be submitted to the City Council on 3rd April, 2013) (K)	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall) Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place and other appropriate documents	5/2/13	Place Peter Rainford Tel: 0114 2735897 peter.rainford@sheffield.gov.uk

13 Feb 2013 Cabinet	Revenue Budget 2013-14 (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	5/2/13	Resources Allan Rainford Tel: 0114 2752596 allan.rainford@sheffield.gov uk
13 Feb 2013 Cabinet	Housing Strategy 2013 -23	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham) Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Place.	5/2/13	Place Georgina Parkin Tel: 2736915 georgina.parkin@sheffield.g ov.uk

13 Feb 2013 Cabinet	Revenue Budget and Capital Programme Monitoring 2012/13 (Month 8) (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	5/2/13	Resources Allan Rainford Tel: 0114 2752596 allan.rainford@sheffield.gov.uk
27 Feb 2013 Cabinet	Vocational Skills Provision 2014 - 16 (K)	Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton) Children, Young People and Family Support Scrutiny Committee	Report of the Executive Director, Children, Young People and Families	19/2/13	Children, Young People and Families Claire Slack Tel: 0114 2296140 claire.slack@sheffield.gov.uk

27 Feb 2013 Cabinet	Disposal of Land at Richmond Park Drive	Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea) Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities.	19/2/2013	Communities Dave Mason Tel: 0114 2734617 dave.mason@sheffield.gov. uk
27 Feb 2013 Cabinet	Disposal of Land at Sevenairs Road, Beighton	Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea) Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities.	19/2/13	Communities Dave Mason Tel: 0114 2734617 dave.mason@sheffield.gov. uk
27 Feb 2013 Cabinet	Modernisation of Planning and Highways Committees (Note: It is proposed that this item will be considered by the City Council meeting on 3rd April, 2013)	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall) Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	19/2/13	Place Graham Withers Tel: 0114 2037642 Graham.Withers@sheffield. gov.uk

27 Feb 2013 Cabinet	Voluntary Sector Grant Aid Investment in 2013/14 (K)	Cabinet Member for Communities & Inclusion (Councillor Mazher Iqbal) Safer and Stronger Communities Scrutiny Committee	Report of the Chief Executive.	19/2/13	Deputy Chief Executives Anne Giller Tel: 0114 2735126 anne.giller@sheffield.gov.uk
20 Mar 2013 Cabinet	The Future Delivery of Housing Repairs and Maintenance (K)	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham) Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities.	12/3/13	Communities Jed Turner Tel: 27 34066 jed.turner@sheffield.gov.uk
20 Mar 2013 Cabinet	Procurement Contract for the Corporate Statutory Servicing and Repairs Contract (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	12/3/2013	Resources Jed Turner Tel: 27 34066 jed.turner@sheffield.gov.uk

20 Mar 2013 Cabinet	Allocations Policy (K)	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham) Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities.	12/3/13	Communities Sharon Schonborn Tel: 0114 2037613 sharon.schonborn@sheffield .gov.uk
20 Mar 2013 Cabinet	Revenue Budget and Capital Programme Monitoring 2012 -13 (Month 9) (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	12/3/13	Resources Allan Rainford Tel: 0114 2752596 allan.rainford@sheffield.gov uk

10 Apr 2013 Cabinet	Revenue Budget and Capital Programme Monitoring 2012/13 (Month 10) (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge) Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	2/4/13	Resources Allan Rainford Tel: 0114 2752596 allan.rainford@sheffield.gov.uk
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A key decision* is one that is either part of the budgetary/policy framework, sets or shapes a major strategy, results in income or expenditure of £500,000+, is a matter of major public concern or controversial by reason of representations made or likely affects two or more wards. The full definition of a key decision can be found in Part 2, Article 14 of the Council's Constitution which can be viewed on the Council's Website www.sheffield.gov.uk. Requests for copies or extracts from any of the publicly available documents or other documents relevant to the key decisions, or for details of the consultation process and how to make representations, can be made by ringing the contact officer or via the Committee Secretariat, Legal and Governance, Town Hall, Sheffield S1 2HH email to: committee@sheffield.gov.uk

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